

Ward 4

Neighborhood Advisory Board



DRAFT MEETING MINUTES **Thursday ~ October 20, 2016** **Scheduled Time: 5:30 – 7:30 p.m.** **Evelyn Mount Northeast Community Center** **1301 Valley Road, Reno, NV 89512**

MEMBERS

Corey Bond
Katie Colling
Mario DelaRosa
Thomas Hill
Ray Lake
Malachi Mansfield
Michael Schneider
Irene Tudor

Council Liaison: Paul McKenzie

Community Liaison: Cynthia
Esparza-Trigueros

1. CALL TO ORDER

Chair Tudor called the meeting to order at 5:30 p.m. A quorum was established for this meeting.

2. ROLL CALL

MEMBERS PRESENT: Corey Bond, Katie Colling, Thomas Hill, Ray Lake, Michael Schneider and Irene Tudor

MEMBERS ABSENT: Mario DelaRosa and Malachi Mansfield

POSITIONS VACANT: One

CITY COUNCIL LIAISON: Paul McKenzie

COMMUNITY LIAISON: Cynthia Esparza-Trigueros

ALSO PRESENT: Victoria Edmondson – Resident of Ward 4

3. PLEDGE OF ALLEGIANCE

- 4. PUBLIC COMMENT** – *Limited to no more than three (3) minutes and is for either public comment on any action item or for any general public comment. The public may comment on agenda items by submitting a **Request to Speak** form to the chairperson. Comments are to be addressed to the board as a whole and not directed to or at individuals, presenters or staff members.*

Michael Schneider, Ward 4 NAB member, made the following public comment:

- He attended the Planning Commission meeting held on October 19, 2016
- He made the following correction to the public comment he made at this meeting:
 - The development project for North Valley Estates III represented by Rubicon Design Group included plans for a pocket park
 - He had incorrectly commented that no land was allocated for recreation purposes for this project

Katie Colling, Ward 4 NAB member, made the following public comment:

- The way the room is currently set up for the Ward 4 NAB meeting conveys a false sense of power to the NAB members

* Denotes **NON** action item

- She suggested that the tables the NAB members sit at be arranged in a different configuration so that all the members can see each other and view the presentation screen

5. APPROVAL OF THE AGENDA - For Possible Action

A. October 20, 2016

Agenda item 11A was moved up to follow item 9A.

It was moved by member Hill, seconded by member Schneider, to approve the October 20, 2016 Ward 4 NAB agenda with the aforementioned change. The motion carried: members Bond, Colling, Hill, Lake, Schneider and Tudor assenting; members DelaRosa and Mansfield absent; and one position vacant.

6. APPROVAL OF THE MINUTES - For Possible Action

A. September 15, 2016

It was moved by member Schneider, seconded by member Hill to approve the September 15, 2016 Ward 4 NAB meeting minutes as presented. The motion carried: members Bond, Colling, Hill, Lake, Schneider and Tudor assenting; members DelaRosa and Mansfield absent; and one position vacant.

7. ANNOUNCEMENTS

Community Liaison Esparza-Trigueros made the following announcements:

- A joint NAB training regarding the City's development project process was held on September 22nd
 - A video of the training has been posted on the City's YouTube channel and on the Ward 4 NAB page
 - A binder with the training materials is available for those who were unable to attend the training
 - This binder can be used as a reference guide for NAB members

8. UPDATE AND DISCUSSION FROM RENO CITY COUNCILMEMBER PAUL MCKENZIE

Council Liaison McKenzie did not have any updates and opened discussion to questions from the NAB members.

The NAB members had the following questions:

- When will the widening of lanes on Interstate 395 in the North Valleys area take place?
 - RTC plans for widening lanes are on the 20-year calendar

Member Lake attended the last NDOT meeting and gave the following update from this meeting:

- Lee Gibson, Executive Director of the RTC, gave an excellent presentation on needs in the North Valleys
- John Terry, Director of Engineering from NDOT, acknowledged the bad condition of pavement in the North Valleys
 - He recommended delaying repairs in the area because of road closure issues which would worsen traffic during construction
 - It was recommended that street repairs be done at the same time as street widening to minimize impacts on traffic during construction

Council Liaison McKenzie noted the problem with road improvements is that processes are federally governed and require environmental processes which take a lot of time. There are many existing road issues which should have been addressed a long time ago.

* denotes **NON** action item

Member Colling asked how findings regarding schools and traffic for new development projects are currently being made with existing overcrowding and traffic issues in the North Valleys.

Council Liaison McKenzie commented that roads are not considered overcapacity unless they have been graded as F.

It was noted that traffic engineers who must follow national standards are hired by developers to conduct traffic studies for projects.

Sienna Reid, Senior Planner, commented that traffic engineers for the City of Reno use standards from the Institute of Traffic Engineers (ITE).

The City does not have jurisdiction over larger streets and freeways which fall to the RTC and NDOT.

It was noted that if a small fix significantly improves traffic for an area where a future improvement project is scheduled, that project will lose its priority.

Member Lake reported that traffic metering lights at the Clearacre, McCarran and possibly Lemmon Drive freeway onramps to Interstate 395 are scheduled to be bid in November.

9. PRESENTATIONS

A. Update on ReImagine Reno and upcoming input opportunities – Sienna Reid, Senior Planner, Community Development Department (*Approximately 10 Minutes*)

Sienna Reid, Senior Planner, gave an update on the ReImagine Reno Master Plan which included the following:

- The City's Master Plan is a long term 20-year vision for the City
- Phase I of ReImagine Reno incorporated public input into the update for the City's Master Plan
- Phase I has been completed and included the following:
 - Public input
 - Setting the vision for how Reno will develop over the next 20 years
 - The outreach vision for Reno included the following:
 - A base for outdoor activities
 - An arts and culture center
 - A university town and technology center
 - Work products
 - Executive Summary
 - Summary of Public Participation
 - Community Profile
 - Master Plan Assessment
- Detailed information can be found at the www.reimaginereno.us website
- The City is currently working on Phase II of the ReImagine Reno Master Plan update which translates the vision determined in Phase I into framework for the Master Plan
- Phase II includes revision of Citywide policies
- Eight guiding principles each containing five to seven goals were established as the framework for citywide policies
- Phase II included housing and employment studies
- A housing study concluded that housing approved in the past does not match the need for the future
 - Housing approved in the past consisted largely of 6,000 square foot single detached homes
 - Other types of housing are needed to promote walkability of neighborhoods
- It was determined that if the City desires higher income jobs to come to the area, it must support them with land use choices

- The following key policy choice areas were framed:
 - Employment
 - Housing
 - Infill/Redevelopment
 - Quality of Life
 - Infrastructure
- Next steps include
 - Making key choices
 - Several meetings with the Planning Commission are scheduled in November and December
 - Developing Citywide Policies
 - Translate existing policies into new framework in December of 2016
 - Integrate allied workstreams into framework in early 2017
 - Workstreams include historic preservation, Downtown action plan, sustainability and housing affordability
 - Public engagement in the spring of 2017
- The following outlines the proposed organization of the revised Master Plan
 - Introduction
 - Plan Foundations
 - Goals and Policies – Citywide policies as previously described
 - Growth and Reinvestment Framework – Area specific policies
 - Implementation – Strategies and actions identified for each policy
 - Appendices
- Area specific policies are being revised for growth and redevelopment
- There is a new approach to land use maps
 - Currently, 68% of land is designated as Special Planning Area
 - The City will be moving away from this designation
 - Land use categories will be expanded to address compatibility concerns
 - A revised list of proposed land use categories is available online at the ReImagine Reno website
 - A map of areas where land use designations are changing is scheduled to be released in early November of 2016
 - A full draft of the land use map is scheduled to be released in December of 2016
- Structure plan categories and design principles are being developed
 - Structure plan elements include corridors, centers and neighborhoods
- Draft design principles are scheduled to be released in November to December of 2016
- Public engagement will take place at the end of 2016 to early 2017
- Implementation plans are scheduled to be completed in the spring of 2017
- The revised Master Plan will then go to the Planning Commission and City Council for adoption

The NAB members and audience had the following questions and comments regarding this agenda item:

- What is the adoption process for the Master Plan update?
 - There are notification procedures for public and stakeholder engagement required by statute`
 - The Master Plan will first go to the Planning Commission and must pass with a two-thirds majority
 - The Master Plan will then go to City Council for final approval
- What is the structure plan?
 - There are currently 29 different planning documents for corridors, centers and neighborhoods
 - These documents have similarities and overlaps
 - The structure plan will condense these plans
- Is the revised Master Plan like a Constitution?
 - It is a policy document and is not regulatory
 - Policies in the Master Plan can be used to analyze development projects

- Will the Master Plan address food deserts?
 - The concept of neighborhood centers was introduced during Phase I and will broadly address access to services
- Will community engagement include those living in poverty?
 - The outreach for Phase II will be smaller and more focused than for Phase I
- Are there any models for the Master Plan?
 - The City is working with an experienced Master Plan consultant
- Will ward boundaries be addressed by the Master Plan?
 - No
- Are seniors considered in the Master Plan?
 - Seniors influence housing demand
 - Housing affordability and access for seniors will be addressed in the Master Plan

11. DEVELOPMENT PROJECT UPDATES– *The following items are to provide an update on action taken by the Planning Commission and/or City Council on development projects previously heard by the Ward 4 NAB. NAB and public comments were submitted via the development project review form to the Reno Planning Commission. (Approximately 15 minutes, including questions and answers)*

- A. LDC17-00017 (Prado Ranch) - A request has been made for a: 1) tentative map to develop a subdivision with 130 single family residential lots; and 2) a special use permit to allow cluster development. The ±36.3 acre site is located to the north of the Lemmon Drive/Patricia Way intersection in the Single Family Residential (SF6) and Open Space (OS) zoning designations with a Cooperative Planning Area (CPA) overlay. The site has a Master Plan land use designation of Mixed Residential. (Approximately 5 Minutes)

This agenda item was moved to follow agenda item 9A.

Sienna Reid, Senior Planner, gave the following update on this project:

- This project went to the Planning Commission on October 5th
- There were two requests:
 - The request for a special use permit for small lot development was approved
 - The request for a tentative map was denied based on the following concerns:
 - School capacity
 - Sewer capacity
 - Excessive traffic

Member Colling asked why the special use permit was approved when the tentative map was denied. The special use permit was for smaller development and was approved because it would preserve the natural features of the area more than larger development.

9. PRESENTATIONS

- B. Presentation on the Community Development Block Grant (CDBG) process and planning – Desmond Craig, Housing and Neighborhood Development, Community Development Department (*Approximately 20 Minutes*)

Desmond Craig, Senior Planner with Community Housing for the City of Reno gave an informational update on the Community Development Block Grant (CDBG) Program which included the following:

- The CDBG Program was initiated in 1974
- It is a Federal program; funds are provided by HUD
- The main goals of the program include providing decent housing, providing suitable living conditions and expansion of economic opportunities
- The three national objectives of the CDBG program are the following:

* denotes **NON** action item

- Benefit 51% or more Low to Moderate Income (LMI) persons
 - LMI is defined to be 80% or less of the Area Median Income (AMI)
 - Prevention/elimination of slum and blight
 - Address an urgent need to a declared emergency
- At least 70% of CDBG program funds must benefit LMI persons
- A map of areas in Ward 4 which are eligible for CDBG funding was shown
 - CDBG funding can be used in other areas for projects such as ADA improvements
- Examples of CDBG eligible and ineligible projects were shown
- There are two tests for a CDBG project
 - It must be an eligible activity
 - It must meet at least one national objective
- Most CDBG projects meet the national objective of providing benefit for low to moderate income persons
- Approximately \$1,900,000 of CDBG funding is available each fiscal year
 - Funding which is not used is rolled over to the next fiscal year
- There is a list of paperwork requirements from HUD for all CDBG project grantees
- 2015-2019 Consolidated Plan Goals
 - Support quality living environments of low and moderate income households and persons with disabilities
 - Expand and preserve affordable and mixed-income housing opportunities
 - Support organizations that provide supportive services to low income, homeless and special needs residents
 - Assist homeless and at-risk homeless to obtain housing
 - Increase economic opportunities for area residents and businesses
- A list of completed CDBG projects in the City of Reno was shown
- 2015-16 allocation of CDBG funding included:
 - \$1,200,000 – Infrastructure
 - \$500,000 – Community Assistance Center
- 2016-17 allocation of CDBG funding included:
 - \$1,560,000 – Infrastructure
 - \$500,000 – Community Assistance Center
 - \$500,000 – Housing assistance for extremely low income residents
- The CDBG allocation process includes the following:
 - Discussion of needs – October/November
 - Annual action plan – January
 - Annual allocation – Released by HUD in February
 - Discussion continues and includes public input from March through May
 - The allocation process is currently being revised for 2017/18
 - The revised process will involve an application form, project ranking system and selection committee
 - Recommendations to City Council in April and May and plan submitted to HUD by May 15th
- He can be contacted for further information
 - Phone: 775-334-2578
 - Email: craigd@reno.gov

Mr. Craig announced that the NAB members can contact him regarding any ideas for CDBG projects. The City would like to see CDBG funding go out to smaller projects.

The NAB members had the following questions and comments regarding this agenda item:

- When will the Selection Committee members be appointed?
 - Between Thanksgiving and Christmas
- When does citizen participation occur?
 - In April

- What is the process for the Selection Committee?
 - This Selection Committee is a new idea so the process has not yet been finalized
 - Mr. Craig will keep the NAB updated regarding the selection process
- Was CDBG money used to demolish the blighted motels and remove benches from City Center?
 - No, this was from a different blight fund

C. Alternative Affordable Housing presentation – Katie Colling, The Reno Initiative for Shelter and Equality (*Approximately 20 Minutes*)

Katie Colling, representative for the Reno Initiative for Shelter and Equality, gave a presentation on alternatives to affordable housing which included the following:

- The Reno Initiative for Shelter & Equality (RISE) is a non-profit organization founded five years ago
- Benjamin Castro is the Executive Director for RISE
- Ms. Colling is the Director of Market Operations for RISE
- RISE has three programs:
 - RISE and Dine – A community pot-luck at the Community Assistance Center located Downtown
 - It takes place every Saturday, except the second Saturday of each month
 - Between 200 and 500 people are served per week
 - Free Market – Held next to the RISE and Dine
 - Clothing, hygiene products and other supplies are donated
 - Giving Gardens – Five community gardens provide organic food that is grown and harvested for those living in poverty
- They are currently developing a housing program called Living Room to provide housing solutions for those in need who do not qualify for traditional housing assistance
- Statistics indicate that there are over 4,000 persons who are underhoused; living in weeklies, transitional housing or in shelters
- The yearly cost of homelessness to the community has been estimated at \$300,350 to \$648,850 per year
- Plans for the Living Room program include the following:
 - Phase I – Housing and Voucher program which is currently active
 - Provide \$3,000 per family for three to four months
 - Master lease a house for five to eight people at a cost of \$23,000 per year
 - Phase II – Affordable Housing and Case Management
 - Raise an estimated \$300,000 to \$1,000,000 to purchase a building for 20 to 40 people
 - Raise \$506,000 per year for staff
- More information can be found at the website for RISE, www.renoinitiative.org

The NAB members and audience had the following questions and comments regarding this agenda item:

- Is housing available for persons with pets?
 - RISE focuses on housing for couples, people with pets and those in need of transitional housing
- Is RISE looking for counselors?
 - RISE is always looking for volunteers
- Is there a training process for volunteers?
 - No, there is no formal training process
 - No background checks are necessary
- What type of fundraising is done?
 - Crowdfunding
 - Donations and partnerships with community businesses and organizations
- Is there a property in mind for Phase II?
 - A property in the Downtown area is desired

D. Updates from the District Five Citizen Advisory Board meeting– Ray Lake, Ward 4
Neighborhood Advisory Board member (*Approximately 10 Minutes*)

Member Lake gave the following update from the District Five Citizen Advisory Board:

- There were no development projects at the last meeting
- A joint meeting with the Ward 4 NAB was discussed and NAB discussion on this topic is scheduled in agenda item 12B
- He attended a community meeting in Cold Springs regarding the Stonegate development project on September 23rd:
 - Local residents were very upset about the Stonegate project
 - Local residents were also upset with other development projects planned for this area including the Train Town project and a project in Washoe County

At this time in the meeting, Community Liaison Esparza-Trigueros suggested that agenda item 12B be moved to follow this item for discussion.

12. BOARD DISCUSSION AND ACTION ITEMS - For Possible Action

- B. Discussion and possible action to host a joint Ward 4 Neighborhood Advisory Board and Washoe County District Five Citizen Advisory Board meeting, including the selection of the meeting date of November 14th or November 17th, and the agenda's topics of discussion including but not limited to discussing proposed and current development projects and traffic - For Possible Action (*Approximately 15 Minutes*)

This agenda item was discussed following agenda item 9C per suggestion by Community Liaison Esparza-Trigueros since this meeting will take place in November.

Community Liaison Esparza-Trigueros made the following announcements regarding this agenda item:

- She reached out to Washoe County and found that possible dates for a joint meeting with the Ward 4 NAB are on Monday, November 14, 2016 or Thursday, November 17, 2016 and that the November 14th is the preferred date
- The Evelyn Mount Community Center is available for these possible dates
- Claudia Hanson, Planning Manager with the City of Reno, is prepared to help regarding map information
- There is one development project scheduled for the November Ward 4 NAB meeting
- The Washoe County CAB is welcome to bring any of their development projects to the joint meeting

Member Lake made the following comments regarding this agenda item:

- The County would prefer a short, informal, community forum type meeting without minutes
- The next Washoe County District Five CAB meeting is scheduled for December 12, 2016

The NAB members discussed and decided that the joint meeting should be held on Monday, November 14th from 5:30 p.m. to 8:00 p.m.

Council Liaison McKenzie suggested that instead of holding two separate meetings that a joint forum be held with the Ward 4 NAB meeting to immediately follow. He also suggested that Washoe County bring their development projects to the joint meeting.

The following suggestions for agenda items for the joint meeting was made by the NAB members:

- Discussion on current and proposed development projects in the City and County jurisdictions
- Presentation by the RTC on traffic issues
- Presentation on schools from the Washoe County School District (WCSD) by Riley Sutton

* denotes **NON** action item

It was moved by member Hill, seconded by member Colling to hold a joint meeting of the Ward 4 Neighborhood Advisory Board and Washoe County District Five Citizen's Advisory Board on Monday, November 14, 2016. The motion carried: members Bond, Colling, Hill, Lake, Schneider and Tudor assenting; members DelaRosa and Mansfield absent; and one position vacant.

It was moved by member Schneider, seconded by member Hill to hold a joint meeting of the Ward 4 Neighborhood Advisory Board and Washoe County District Five Citizen's Advisory Board on Monday, November 14, 2016 from 5:30 p.m. to 8:00 p.m. The motion carried: members Bond, Colling, Hill, Lake, Schneider and Tudor assenting; members DelaRosa and Mansfield absent; and one position vacant.

10. DEVELOPMENT PROJECTS - *Following presentations by a City of Reno planner and/or the project's developer or representative, NAB members and the public will have the opportunity to ask questions about the project and provide feedback. The NAB will not take any action on development projects. NAB members and the public are encouraged to fill out the development project review form with their input. All development project review forms submitted to the community liaison at the NAB meeting or via the online form (<https://goo.gl/wXYHif>) will be submitted to the Reno Planning Commission for consideration in the development review process. All forms must be submitted two weeks in advance of the Planning Commission meeting for input to be included in Planning Commission materials.*

A. None at time of posting.

11. DEVELOPMENT PROJECT UPDATES– *The following items are to provide an update on action taken by the Planning Commission and/or City Council on development projects previously heard by the Ward 4 NAB. NAB and public comments were submitted via the development project review form to the Reno Planning Commission. **(Approximately 15 minutes, including questions and answers)***

A. LDC17-00017 (Prado Ranch) - A request has been made for a: 1) tentative map to develop a subdivision with 130 single family residential lots; and 2) a special use permit to allow cluster development. The ±36.3 acre site is located to the north of the Lemmon Drive/Patricia Way intersection in the Single Family Residential (SF6) and Open Space (OS) zoning designations with a Cooperative Planning Area (CPA) overlay. The site has a Master Plan land use designation of Mixed Residential. (Approximately 5 Minutes)

This agenda item was moved to follow agenda item 9A.

12. BOARD DISCUSSION AND ACTION ITEMS - For Possible Action

A. Discussion and possible action on housing affordability, including costs and household income levels in Ward 4, as part of a Ward 4 Action Plan item – For Possible Action (Approximately 15 Minutes)

This agenda item was not discussed due to lack of time.

B. Discussion and possible action to host a joint Ward 4 Neighborhood Advisory Board and Washoe County District Five Citizen Advisory Board meeting, including the selection of the meeting date of November 14th or November 17th, and the agenda's topics of discussion including but not limited to discussing proposed and current development projects and traffic - For Possible Action (Approximately 15 Minutes)

This agenda item was moved to follow agenda item 9C.

13. OLD BUSINESS

- A. Update on Ward 4 NAB member's visits to other NABs in the month of October
(Approximately 10 Minutes)

The NAB members gave the following updates regarding their visits to NAB meetings in other wards

- Member Schneider visited the Ward 3 NAB and made the following comments:
 - Ward 3 would benefit from a joint meeting of all the NABs
 - The Ward 3 NAB members were very quiet
 - The room was set up so that the NAB members sat around a table with their backs to audience members
- Member Hill visited the Ward 1 and Ward 2 NAB meetings and made the following comments:
 - Wards 1 and 2 have a spreadsheet of community safety and traffic issues introduced by ward residents which are tracked and followed up on
 - He suggested that in the future, Ward 4 implement a spreadsheet of local issues
- Member Colling visited Ward 1 and noted that they were interested in a joint meeting of all the NABs

Council Liaison McKenzie made the following comments:

- The NAB has demonstrated their power to have influence on development projects through expressing their comments to the Planning Commission and City Council
 - The Planning Commission's denial of the tentative map for Prado Ranch was influenced by comments made by the Ward 4 NAB
 - A developer voluntarily stepped up with an offer regarding education based on comments made by the Ward 4 NAB members
- He thanked the NAB members for providing their voices to the Planning Commission and City Council

- 16. PUBLIC COMMENT** – *Limited to no more than three (3) minutes and is for either public comment on any action item or for any general public comment. The public may comment on agenda items by submitting a **Request to Speak** form to the chairperson. Comments are to be addressed to the board as a whole and not directed to or at individuals, presenters or staff members.*

This agenda item was discussed after item 13.

Victoria Edmondson, resident of Ward 4, made the following public comment:

- She attended a recent meeting of the State Legislature and made public comment regarding lack of vision regarding traffic and education needs in the North Valleys
- She experienced a traffic accident where she was rear ended on January 12, 2015 due to the lack of vision regarding traffic
- An expansion/extension/widening of old North Virginia Street is needed
 - One lane is needed for traffic and another dedicated lane is needed for busses and carpools
 - Land is available for park and ride areas in the North Valleys
- A light rail system is needed to provide transportation to the area where Tesla is located
- She is hoping to bring back the Cold Springs Citizen Advisory Board
- She attended the TRPA meeting on Tuesday, October 18th
 - A consultant for the redesign of the Master Plan for Truckee Meadows stated that if highways are built, people will use them and if a good system of alternate transportation is provided, it will be used
 - The public burden of taxes for new highway construction and the burden of traffic disruption related to construction need be addressed
 - A Commissioner at the meeting commented that more housing than will be used is being planned for the Truckee Meadows
- A vision is needed for the North Valleys

14. IDENTIFICATION OF ITEMS TO BE PLACED ON A FUTURE AGENDA OF THE WARD 4 NEIGHBORHOOD ADVISORY BOARD FOR DISCUSSION AND/OR POTENTIAL ACTION - For Possible Action

This agenda item was not discussed due to lack of time.

15. CONFIRMATION OF THE NEXT NAB CHAIRPERSON – For Possible Action

Member Bond was confirmed as the Chair for the November Ward 4 NAB meeting.

16. PUBLIC COMMENT – *Limited to no more than three (3) minutes and is for either public comment on any action item or for any general public comment. The public may comment on agenda items by submitting a Request to Speak form to the chairperson. Comments are to be addressed to the board as a whole and not directed to or at individuals, presenters or staff members.*

Member Colling made the following public comment:

- She attended the Planning Commission meetings held on October 5th and on October 9th
- On October 5th, the Planning Commission denied the tentative map for Prado Ranch
- On October 19th, the Planning Commission approved the special use permit for North Valleys Estates although the NAB had the same concerns as for the Prado Ranch development
- She asked the Planning Commission how a finding can be made regarding school capacities based on a letter from the WCSD, but they did not answer her question

Community Liaison Esparza-Trigueros commented that the NAB members can arrive early at 5:00 p.m. at the next regular NAB meeting in December if they would like to set up a different seating configuration for the meeting.

17. ADJOURNMENT (For Possible Action)

It was moved by member Schneider, seconded by member Hill to adjourn the meeting at 7:41 p.m. The motion carried: members Bond, Colling, Hill, Lake, Schneider and Tudor assenting; members DelaRosa and Mansfield absent; and one position vacant.